

Climate Action Plan

Bollin Primary School

Summer 2026



Progress Key
Not Started
Not started
In Progress
Complete

Climate Action Plan history	
Last reviewed:	April 2026

★ = high carbon reduction actions

GET STARTED				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Sign up to the Let's Go Zero campaign	Start: Summer 2026 Review: Annual	Headteacher	School is signed up to the Let's Go Zero campaign.	
Set up a sustainability working group	Start: Summer 2026 Review: Annual	Headteacher, Sustainability lead	Sustainability Working Group to consist of <i>Sustainability Lead, Headteacher, School Eco-Council, Site Manager, Business Manager & Eco-Governor</i>	
Add sustainability plans, projects and successes to your school website and share through wider communications	Start: Summer 2026 Review: Annual	Headteacher Sustainability Lead Office Staff	Climate Action Plan to be approved by Governors and published on the school website. Other successes to be shared across the school's social networks and other media.	

1. Decarbonisation and Energy Efficiency

Calculating and taking actions to reduce carbon emissions and becoming more energy efficient

ENERGY – BUILDINGS AND RETROFIT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<i>Recommended actions listed below – during the workshop, keep or delete rows to suit your setting; or add in your own actions in blank rows</i>				
Install a smart meter	Start: Summer 2026 Review: Annual		Investigate the installation of smart meters for energy / water. This will enable the use of the energy usage analytics platform Energy Sparks .	
★ Optimise your BMS/BEMS settings and ensure your heating and hot water systems have efficient timings and temperatures set 18°C is the general recommendation for classroom temperatures, whilst hot water coming out of taps should be no higher than 43°C (stored at 60°C).	Start: Summer 2026 Review: Annual	SBM Headteacher Site Manager	Gas boiler heating of school minimised by reducing heating times/ temperatures/seasonal.	
Install LED lighting	Start: Summer 2026 Review: Annual	Headteacher LGB	LED lighting options to be explored. Current lighting system in place is automatic sensor based.	
Investigate the potential for solar panels	Start: Summer 2026 Review: Annual	Headteacher LGB	Discussed but awaiting roof repairs	

ENERGY – BEHAVIOURAL CHANGE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Incentivise students, monitor energy usage to address energy usage	Start: Summer 2026 Review: Annual	Sustainability Lead	Eco-Council organise competitions to promote saving energy e.g. poster campaigns, monitoring of lights being switched off. Explore LASER Energy School Energy Action Hub Energy Sparks	
Take part in a switch off campaign	Start: Summer 2026 Review: Annual	Headteacher, Sustainability Lead	Annual switch-off campaign to be explored, discussed and implemented. Switch Off Fortnight .	
Implement a power down strategy for electrical devices and appliances	Start: Summer 2026	Headteacher Lead	IT Automatic sleep on all devices. Other computers manually shut down over night e.g. Inventory system	

	Review: Annual			
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FOOD				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
<i>Recommended actions listed below – during the workshop, keep or delete rows to suit your setting; or add in your own actions in blank rows</i>				
Arrange a menu consultation through an external organisation e.g. ProVeg	Start: Summer 2026 Review: Annual	Eco-Council Sustainability Lead	School to submit school menu to pro-veg.	
Increase the number of planet friendly, meat-free options on offer every day	Start: Summer 2026 Review: Annual	Catering providers kitchen staff Headteacher	School currently takes part in Meat-free Monday and always has meat-free options.	
Weigh food waste from kitchen and plates, share results, and set a target to reduce this	Start: Summer 2026 Review: Annual	Sustainability Lead	Kitchen food waste is being recycled / composted by our waste disposal collections / school based composting. Eco-Council to survey which meal offerings are causing the most food waste. Communicate to catering providers and kitchen staff with a view to adjust school menu.	
Start or improve composting and food waste facilities on-site.	Start: Summer 2026 Review: Annual	Sustainability Lead	School currently composts snack-time fruit. Investigate how to compost paper towels.	

PROCUREMENT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Develop your uniform exchange and extend existing reuse practices	Start: Summer 2026 Review: Annual	Office Staff PTA	Parents donate unwanted uniform. Additionally, unlabelled lost property uniform which has not been claimed after a period of time is donated to the PTA who 'recycle' uniform free-of-charge as 'pre-loved uniform'.	
Factor in energy efficiency when buying new equipment such as ovens, fridges, kettles etc.	Start: Summer 2026 Review: Annual	Headteacher SBM	Value for money exercised when purchasing new equipment.	

WASTE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Provide pupils with education on the importance of reducing, reusing and recycling correctly	Start: Summer 2026 Review: Annual	Sustainability Lead Eco Council	Eco-Council organise competitions to promote recycling.	

Run waste/plastic reduction initiatives or campaigns with pupils and staff	Start: Summer 2026 Review: Annual	Eco-Leader Eco Council	School partners with Coop to recycle soft plastics. Eco-Council run refill bottle shop for parents.	
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TRANSPORT				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Run active travel campaigns	Start: Summer 2026 Review: Annual	Parents DHT	Annual 'Walk to School' week promoted by the school.	
Provide cycle proficiency lessons in school	Start: Summer 2026 Review: Annual	Headteacher Office Staff	Annual Bikeability organised by the school.	

2. Climate adaptation and resilience

Taking actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages

ADAPTATION AND RESILIENCE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Subscribe to receive Heat Health Alerts and write a heatwave policy	Start: Summer 2026 Review: Annual	Headteacher	The school receives UK Health Security Agency's (UKHSA) Heat-health Alert Service via the LA. Uniform policy and practices within school adapted following dynamic risk assessment.	
Consider measures to increase adaptation to flooding risks	Start: Summer 2026 Review: Annual	Headteacher	School to install green roof over staffroom and have water butts.	

WATER				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Install water butts to harvest rainwater	Start: Summer 2026 Review: Annual	Site Manger	Water butts installed.	
Install mechanisms to reduce water wastage	Start: Summer 2026 Review: Annual	Site Manager	Some taps are push mechanism and serviced. Water reduction measures 'water hippos' are installed in toilet cisterns.	

3. Biodiversity and Green Infrastructure

Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond

NATURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Establish a gardening/nature club	Start: Summer 2026 Review: Annual	Office Staff Headteacher Sustainability Lead	The school has a Gardening Club and Permaculture Curriculum. Forest Explorers is part of our EYFS practice.	
Increase biodiversity to support local wildlife e.g. add a pond, plant pollinator-friendly plants, put up birdfeeders, bat boxes and 'bug hotels'	Start: Summer 2026 Review: Annual	Eco-Council Sustainability Lead	The school's site is restricted and insufficient for the creation of a safe pond area. The school will continue to explore and weave opportunities for bee-friendly plant in addition to the existing flowering shrubs / green roof through the curriculum. The school has bug hotels and bird feeders. Install bat boxes. Eco-Council to explore RHS School Gardening Award.	
Create accessible outdoor spaces that enable students to connect with nature	Start: Summer 2026 Review: Annual	Headteacher Site Manager	School has a reflective garden area adjacent to the outdoor classroom / Forest Explorer areas which are naturally shaded with seating areas.	

4. Climate Education, Green Skills and Green Careers

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

CULTURE				
ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Set up an Eco Club or Eco Council for pupils to lead on sustainability initiatives	Start: Summer 2026 Review: Annual	Sustainability Leader Eco Council	Eco-Council established for many years. Eco-Council to begin to deliver an annual assembly for all pupils highlighting their achievements and plans for the future.	
Support your staff to attend local sustainability networks & events	Start: Summer 2026 Review: Annual	Sustainability Lead All staff	As required staff attend local and online sustainability events.	

GREEN SKILLS & CAREERS

ACTION	TIMEFRAME	STAKEHOLDERS	NOTES	TRACKER
Invite inspirational green careers speakers in to speak to pupils	Start: Summer 2026 Review: Annual	Headteacher Parents Office staff	This is an area that needs to be explored and implemented.	
Provide opportunity for all pupils to take leadership on sustainability	Start: Summer 2026 Review: Annual	Office staff Teaching staff	Eco-Council. School engages with community eco-projects e.g. litter picking, tree planting, traffic surveys. This is woven through the curriculum but to be reviewed for further opportunities.	